

Information About Assignments

ASSIGNMENTS

- About Assignments
- How to download from website
- Why assignment necessary
- How to prepare
- Where to submit
- How to receive evaluated assignment from study centre
- If fail in assignment, what to do
- If not submitted in due period, what to do

Know about Assignments:

- Assignment is a collection of collective questions from your course.
- You should prepare the answers and should submit at your study centre as per schedule mention at each assignment question sheet.

How to get Assignments?

- **Can be Downloaded from IGNOU website directly**

HOW TO DOWNLOAD ASSIGNMENT QUESTION PAPER



Click here->

Direct Link for Assignment
Questions

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Regional Network ▾

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Assignments (Programme Wise)



[Master's Degree Programmes](#)

[Bachelor's Degree Programmes](#)

[P.G. Diploma Programmes](#)

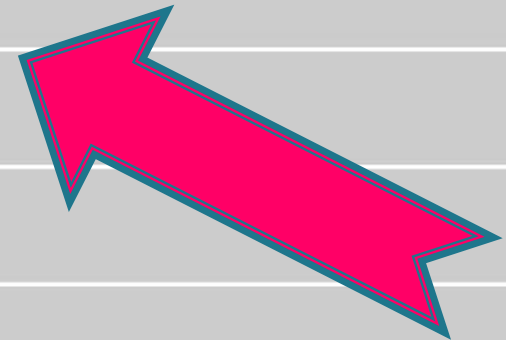
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Click on your
programme
category



Bachelor Programme Assignments

ASSIGNMENTS (Programme wise)		
Bachelor's Degree Programmes		
BDP/B.A.	CBCS/BAG CBCS B.A. and BSCANH-(July 2022-January 2023) CBCS B. A. and BSCANH-(July 21-Jan 22 & Jan 2022-July 2022) CBCS B. A. and BSCANH-(July 20-January 21)	B.Sc(G) CBCS
B.Com(G) CBCS	B.Sc. Biochemistry (Honours)	B.Sc. English Hindi
B.COM (2022-23) B.COM -Hindi (2021-22 onwards)	B.Ed B.Ed (Revised)	BLIS
B.Com (A&F) / B.Com (CA & A) / B.Com (F & CA)	B.Sc.N. (PB)	BCA
BSW	BSWG	B.Sc. in Hosp. and Hotel Administration(BHM) 2021-22
BBA Retail First Year Second Year Third Year (2022-23) First Year Second Year Third Year (2021-22)	BTS	BAVMSME

Click on your programme to download assignments

Master Programme Assignments

ASSIGNMENTS (Programme wise)

Master's Degree Programmes

<u>MA(RD)</u>	<u>M.A.(History)/MAH</u>	<u>M.A.(Pol. Science)</u>
<u>M.A.(Philosophy)/MAPY</u>	<u>M.A.(Psychology)/MAPC</u>	<u>MA(GD)</u>
<u>M.A.(Public Administration)/MPA</u>	<u>M.A.(Economics)/MEC</u>	<u>M.A.(Sociology)/MSO</u>
<u>MADE</u>	<u>MA(DE)</u>	<u>MCA</u>
<u>MSWC</u>	<u>MATS</u>	<u>MCA_NEW</u>
<u>M.COM</u>	<u>MEG</u>	<u>MHD</u>
<u>M.Com (F & T)</u>	<u>M.Com (BP & CG)</u>	<u>M.Com (MA & FS)</u>
<u>MLIS</u>	<u>M.Sc(DFSM)</u>	<u>MTM/MTTM</u>
<u>MA (Education)</u>	<u>MSW</u>	<u>M.Sc(MACS)</u>
<u>M.Ed</u>	<u>MAEDS</u>	<u>MEDSE</u>
<u>MA in Anthropology(MAAN)</u>	<u>M.Sc.(CFT)</u>	<u>MBACT</u>

Click on your programme to download assignments

Why Assignment submission is necessary?

- ▶ **Assignment is a compulsory component for successful completion of any programme.**

Evaluation Pattern (in general) :

- ▶ **Theory : 70%**
- ▶ **Assignment : 30%**

How to prepare Assignments?

- **With the help of Self Learning Materials**
- **With the help of Academic Counsellors**

How to prepare Assignments?

- ▶ May be used A-4 size white sheet or any register/copy.
- ▶ You should maintain 1 to 1.5 inch approx margin in left and right (both) side of the each page.
- ▶ Cover page may be prepared as per the sample given on the next slide.
- ▶ You should enclose copy of question paper after the cover page.

How to prepare Assignments?

- ▶ Answer of the question should be written as per the word limit given on questions.
- ▶ Try to write the answers in points.
- ▶ Typed assignments are not acceptable.
- ▶ Write neat and clear with a good handwriting because it will give a good impression to the evaluator.

Sample : Cover Page of Assignment

इन्दिरा गाँधी राष्ट्रीय मुक्त



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

सत्रीय कार्य / Assignment


अध्ययन केंद्र कोड Study Center Code	:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
कार्यक्रम Programme	:	<input type="text"/>				
नामांकन संख्या Enrolment No.	:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
नाम Name	:	<input type="text"/>				
पता Address	:	<input type="text"/>				
विषय क्रमांक Course Code	:	<input type="text"/>				
विषय शीर्षक Course Title	:	<input type="text"/>				
सत्रीय कार्य कोड Assignment Code	:	<input type="text"/>				
जमा करने की तिथि Year of Submission	:	<input type="text"/>				
E-Mail ई-मेल	:	<input type="text"/>				
टेलीफोन / मोबाइल नं. Telephone / Mobile No.	:	<input type="text"/>				

दिनांक / Date

हस्ताक्षर / Signature :



Sample : Cover Page of Assignment

 इग्नू उत्तम-उत्तम का विश्वविद्यालय	
इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय INDIRA GANDHI NATIONAL OPEN UNIVERSITY	
सत्रीय कार्य का प्रथम पृष्ठ	
अध्ययन केन्द्र Study Centre	: इग्नू अध्ययन केन्द्र (.....) : IGNOU Study Centre, (.....)
कार्यक्रम Programme	: :
अनुक्रमांक सं० (नौ अंकीय) Enrolment No. (Nine Digit)	: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> :
नाम Name	: :
दूरभाष Mobile	: :
पाठ्यक्रम कोड Course Code	: :
पाठ्यक्रम शीर्षक Course Title	: :
सत्र Session	: जनवरी - / जुलाई - :
(हस्ताक्षर)	

Where to submit Assignments?

Click
here for
Study
Centre
Code

At
your
Study Centre

Click
here for
Details
of
Study
Centres

The code of Study Centre is available on
the letter of admission confirmation.

Assignment submission schedule?

As per Schedule
given on Assignment
Sheets

Assignment Submission Schedule (In general)

(please visit IGNOU website for latest updates).

कार्यक्रम का प्रकार	प्रवेश का सत्र	सत्रीय कार्य अध्ययन केन्द्र पर जमा करने का माह	रिमार्क
स्नातकोत्तर स्नातक पीजी डिप्लोमा डिप्लोमा (1 वर्ष या उससे अधिक के कार्यक्रम)	जनवरी	सितम्बर	तिथि सत्रीय कार्य पर देखें।
	जुलाई	मार्च	
पीजी सर्टिफिकेट एवं सर्टिफिकेट (6 माह के कार्यक्रम)	जनवरी	मार्च	तिथि सत्रीय कार्य पर देखें।
	जुलाई	सितम्बर	

Receipt for submission of Assignments



इन्दिरा गॉंधी राष्ट्रीय मुक्त विश्वविद्यालय
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

सत्रीय कार्य जमा करने की पावती
Receipt for submission of Assignment

अध्ययन केन्द्र का कोड एवं पता :
(Study Centre Code & Address)

कार्यक्रम (Programme) :

अनुक्रमांक सं० (Enrolment No) :

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नाम (Name) :

क्र० (Sl.No.)	पाठ्यक्रम कोड (Course Code)	पाठ्यक्रम शीर्षक (Course Title)

सत्रीय कार्य जमा करने वाले के हस्ताक्षर एवं दिनांक
(Signature of Dealing Assistant with Date)

विद्यार्थी के हस्ताक्षर एवं दिनांक
(Signature of Student with Date)

Can we collect evaluated assignments from the study centre?

Yes, after evaluation of assignments, students may collect his/her assignments from their Study Centre

If I missed in Assignment submission OR I have not secured minimum passing marks in assignments, what are the options?

- ▶ **Assignments may be submitted again in the next session according to latest assignment question papers.**