

IGNOU
SRD

No. IG/SRD/R-IV/2022/ 924
24th August, 2022

NOTIFICATION

SUB: MULTIPLE ENTRY AND MULTIPLE EXIT FACILITY FOR IGNOU PROGRAMMES

Based on the recommendations of the Committee constituted on the behest of the decision of the Academic Council taken in its 78th meeting held on 13th June, 2022, the Multiple Entry and Multiple Exit facility will be available in the University for BAG, BCOMG, BSCG, and BCA Programmes with effect **from July 2022 admission cycle**:

The students will be able to avail the facility of Multiple Entry and Multiple Exit in the programmes at different levels as under:

Levels of Multiple Exit and Multiple Entry points

S.No.	Level of the Programme	Exit and Certification
1.	Undergraduate Certificate	The learners successfully completing first year (2 semesters) of study at the undergraduate level will be awarded an Undergraduate Certificate. (Total Credits: 40-44)
2.	Undergraduate Diploma	The learners successfully completing the 2 years (4 semesters) of study at the undergraduate level will be awarded an Undergraduate Diploma. (Total Credits: 80-88)
3.	Undergraduate Degree	The learners successfully completing the 3 years (6 semesters) of study at the undergraduate level will be awarded a general Bachelor's Degree in the disciplines studied. (Total credits: 120-132)

The detailed guidelines for implementation of Multiple Entry and Multiple Exit Scheme are given as **Annexure-1**.

This issues with the approval of the competent authority.

All Directors of Schools/Heads of Divisions
All Regional Directors
AR, VCO
PS to PVCs


24.8.22
Registrar (SRD)
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GUIDELINES FOR MULTIPLE ENTRY AND MULTIPLE EXIST FACILITY IN IGNOU PROGRAMMES

The Multiple Entry and Multiple Exit facility will be available in IGNOU for the following Programmes with effect from July 2022 admission cycle:

Table: - List of Programmes for Multiple Entry and Multiple Exist facility

Sl. No.	Code	Name of the Programmes
1.	BAG	Bachelor of Arts
2.	BCOMG	Bachelor of Commerce
3.	BSCG	Bachelor of Science
4.	BCA	Bachelor of Computer Applications


The implementation of the Multiple Entry and Multiple Exist facility for the IGNOU students as well as those coming from other institutions will be regulated as under:

I) IGNOU STUDENTS

A) Multiple Exit from academic programmes

The IGNOU students will be able to seek exit from a programme as referred in Table-1 as per the following procedure:

1. An Undergraduate Certificate with name of the stream will be awarded to the students who wish to take exit from the programme on completion of first two semesters (first year) with 40-44 credits. An Undergraduate Diploma will be awarded to the students who wish to take exit from the programme on completion of first four semesters (first two years) with 80-88 credits.
2. A certificate on such an exit will be awarded to a student on demand for which a specific request will be made by him/her. Prescribed fees will be paid by the student.


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B) Multiple Entry in academic programmes

The IGNOU students who have sought exist from a programme as referred in Table can seek entry to that programme as per the following procedure:

1. Such students will be allowed entry to the programme within a period of 6 years of admission to the programme.
2. The applicants who have successfully completed Undergraduate Certificate (2 semesters/ one year of undergraduate degree) in the said programme from IGNOU will be given lateral entry to second year of the programme of the same stream.
3. The applicants who have successfully completed Undergraduate Diploma (4 semesters/ 2 years of undergraduate degree) in the said programme from IGNOU will be given lateral entry to third year of the programme of the same stream.
4. The applicants will be required to submit the copies of Grade Card and Certificate for this purpose.
5. The credits of the UG Certificate/Diploma will be transferred to the undergraduate diploma/ degree along with the credits earned subsequently by him/her.
6. An applicant seeking lateral entry to second year of the undergraduate CBCS programme will be given a maximum period of 4 years (2+2 years) to complete the undergraduate degree.
7. An applicant seeking lateral entry to third year of the undergraduate CBCS programme will be given a maximum period of 2 years (1+1 years) to complete the undergraduate degree.
8. The maximum period for completion of the degree programme will be specified as per UGC/ABC norms.
9. The applicants not fulfilling the above requirements will be governed by the extant rules of credit transfer of IGNOU. They will seek admission to first year of the programme and then apply for credit transfer of the completed courses as per University rules.
10. The credits earned by a prospective applicant through SWAYAM/MOOCs will be governed by the credit transfer rules of the University.

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11. An applicant seeking admission through lateral entry to a programme will be given a separate enrolment number and the credits of the completed courses will be transferred to the new enrolment number. Registration fee as applicable will be charged from the applicant on account of this lateral admission.

II) MULTIPLE ENTRY FOR STUDENTS COMING FROM OTHER INSTITUTIONS

The following procedure under Multiple Entry and Multiple Exist Scheme will be adopted for students joining IGNOU after completion of first/second year of their undergraduation degree (as referred in Table-1) from other institutions:

1. The Multiple Entry facility will be available for the students coming from other institutions for the programmes as mentioned in the Table.
2. These students will be required to complete at least 50% of the credits from IGNOU even if more credits have been earned by them from other institution(s).
3. The applicants who have successfully completed Undergraduate Certificate (2 semesters/one year of undergraduate degree) in CBCS based UG programme from other institutions will be given lateral entry admission to second year of the programme of the same stream.
4. The applicants who have successfully completed Undergraduate Diploma (4 semesters/2 years of undergraduate degree) in CBCS based UG programme from other institutions will be given lateral entry admission to third year of the programme of the same stream. However, since they will be allowed credit transfer for only 50% of the credits earned in other HEIs, they will stay with IGNOU for at least 2 years to complete the rest of the 50% credits.
5. The applicants will be required to submit the self-attested copies of Grade Card and Certificate for this purpose.
6. The necessary credits of the UG Certificate/Diploma will be transferred to the undergraduate degree programme along with the credits earned subsequently by him/her in IGNOU.



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7. An applicant seeking lateral admission to second year of the programme will be given a maximum period of 4 years (2+2 years) to complete the undergraduate degree.
8. An applicant seeking lateral admission to third year of the programme will be given a maximum period of 4 years (2+2 years) to complete the undergraduate degree since he/she will be required to complete 50% credits from IGNOU.
9. The applicants not fulfilling the above requirements will be governed by the extant rules of credit transfer of IGNOU. They will seek admission to first year of the programme and then apply for credit transfer of the completed courses as per IGNOU rules.
10. The credits earned by a prospective applicant through SWAYAM will be governed by the credit transfer rules of the University.

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